

# Guidelines

## Mobility grant for Norwegian language, literature, and culture

### Who may apply?

Master's and PhD students at higher education institution outside of Norway. The student must be a student at a Department for Nordic/Scandinavian studies and the student must have chosen Norwegian language, Norwegian literature, or Norwegian culture as the topic of their thesis/dissertation.

In cases where the student does not study at a Department of Nordic/Scandinavian studies, the application may still be considered if their thesis/dissertation has a clear focus on Norwegian language, literature or culture. Assessment of such application requires available funds.

Who may not apply:

- Bachelor students.
- Students who have previously received grants from Diku/HK-dir for the same project within the same level of education.
- Students with Norwegian citizenship studying at master's or PhD level at an institution outside of Norway.

#### Aim

The mobility grant for Norwegian language, literature, and culture is part of the Scheme for Norwegian Studies Abroad and aims to facilitate foreign students' study and research stays in Norway.

#### About the grant

The mobility grant is given as a contribution to cover expenses for travel, board, and lodging in connection with fieldwork carried out in Norway.

The grant is awarded as a fixed rate *travel stipend* and fixed rate *residence stipend*. The *residence stipend* is awarded for a one, two or three months' stay in Norway. See the relevant <u>call for application</u> for updated rates.

If the fieldwork is completed earlier than planned, the student must repay the surplus grant for the remaining period. Any surplus of the grant may be subject to tax depending on the assessment of the tax authorities.

## About the application and application process

The application must be submitted online through <u>Espresso</u> by the deadline listed in the call for application and must include a detailed description of the project. This must include a description of research question/topic, a list of sources materials, a reason for why a stay in Norway is relevant and a plan for the field work.

The applicant must provide details of a supervisor at a Norwegian higher education institution who will supervise the student during the field work. The supervisor must be employed in a teaching or research position at the Norwegian host institution and should have relevant expertise in the applicant's topic of interest. A personal letter of invitation from the host institution must be attached to the application.



The applicants must also provide details of a supervisor at the higher education institution in their home country. The supervisor from the home institution must write a personal letter of recommendation for the applicant and the research project. The letter of recommendation should be written on the institution's letterhead and signed. The letter of recommendation must be attached to the application.

#### **Application requirements**

The following minimum requirements apply:

- The application must be submitted by the application deadline that applies.
- The application must be submitted through the online application portal Espresso.
- The application must be written in Norwegian or English.
- The topic of the thesis/dissertation (project) must be within Norwegian language, Norwegian literature or Norwegian culture.
- The fieldwork must be done at a Norwegian higher education institution.
- The application must contain the mandatory attachments:
  - a. A personal letter of invitation from the Norwegian higher education institution.
  - b. A letter of recommendation from the supervisor at the applicant's home institution.
  - c. A copy of passport/national ID.

Applications that do not meet these requirements may be rejected or assessed as incomplete. For applications with errors, HK-dir may give a short additional deadline to correct the error. Attachments/links that are not required will not be included in the assessment of the application.

#### Assessment of the application

The applications will be assessed internally in HK-dir and processed by the Program Committee for Norwegian Studies Abroad. During the assessment the project's relevance, design and implementation are assessed.

All applicants are informed of the outcome of the application process.

If the application is found worthy of support the grant letter will include information on how the scholarship is paid out. If the applicant wants to accept the grant, an acceptance form must be signed and returned to HK-dir. If the grant receiver also receives other HK-dir administered grants for the same period, HK-dir can choose to reject the application.

In cases where applications are only partially approved or rejected, the decision letter will contain information about the right to appeal.

## Requirements for reporting

The grant is awarded on the condition that the recipient immediately after returning home, and no later than one month after the stay has ended, sends a short report from fieldwork Norway.

#### Other practical information

The mobility grant recipient is responsible for obtaining housing during their stay in Norway.

Grant recipients who need a visa should apply for this as soon as possible at their nearest Norwegian embassy or consulate. HK-dir cannot pay out the scholarship if a visa is rejected.